



**Council of the
ISLES OF SCILLY**

Licensing Department
Town Hall
St Mary's
Isles of Scilly
TR21 OLW
Tel: 01720 424000
Fax: 01720 4224017
licensing@scilly.gov.uk

Application/Renewal for a STREET TRADING CONSENT

(to be granted under the LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982)

To the Council of the Isles of Scilly:

I, (full name)

Of, (home address)

hereby make application for the grant of a Street Trading Consent in Accordance with section 3 of and Schedule 4 to the Local Government (Miscellaneous Provisions) Act 1982.

Please state your Date of Birth	
Contact phone number	
Email address	

Are you a sole trader, business or organisation? (please state)	
National Insurance Number	
Business Name	
VAT Number	
Registered with Companies House? (y/n)	
Please name any persons connected with the company, such as Directors, Partners, Managers etc, and their address. (write in margins if necessary)	

Please list the details of any assistants you wish to use (upto 2 persons)

Full Name:

Address:

Date of Birth:

Phone number:

Full Name:

Address:

Date of Birth:

Phone number:

The location(s) in which I wish to trade is (are):*(Please **accurately** describe area(s) and give consideration to the areas excluded in the policy)***Which times and days do you wish to operate your license?***(note that Street Trading is restricted to 6 hours per day, with your last sale at 2000hrs)*

DAY	TIMES	TOTAL HOURS	LOCATION
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			

Please state any seasonal variations in the box below:

Are you to operate (sell) from a mobile or stationary unit?	
---	--

Address where your vehicle or unit will be stored when not in use	
---	--

Please describe the product(s) that you wish to vend <i>(note that it is an offence to sell anything that you fail to list here)</i>
Are you cooking and/or preparing hot food on/in your vehicle and/or mobile trading unit?

Please describe the vehicle or stall from which you intend to vend the above goods from
Description:
Registration Number:
Tax Expiry date:
Insurance reference:
Please state the dimensions of your vehicle or stall (in cm's)
Height –
Width –
Length –
Approximate weight if known-

(for information relating to what type of license you need, see Appendix C of policy)

Checklist	(Tick) if yes
I have enclosed the correct payment	*
My vehicle is road worthy, fully taxed and insured	
I have a CIEH Basis Food Hygiene Certificate and a copy is enclosed	
I am registered with the Council as a food business	
I have appropriate public liability insurance and a copy is enclosed	
I have enclosed a passport sized photo of myself and assistant(s)	
I have sent a copy of this application form to the local Police (with regards to background check for relevant offences)	*
I have enclosed a photo and/or scale drawing of my vehicle/mobile trading unit	*
I agree to all the terms and conditions set out by the Council of the Isles of Scilly with regard to Street Trading Consents	*

Please note that those fields marked by an * are necessary aspects of your application in the first instance. This allows us to accept your application and take it forward to the Notice stage. If a decision has been made to accept your application after the 28 day Notice stage, we would then NEED to see all forms relating to car insurance, Food Hygiene certification, public liability insurance, receive a photo of you and your assistant, and ensure you register with us as a food business before we are satisfied to issue a license to begin trading. Trading prior to being properly issued a license is illegal and would likely result in the immediate termination of your license, with no recompense. For further details of this please see the Policy document.

RELEVANT CONVICTIONS

In accordance with Appendix A (of the Street Trading Policy of the Isles of Scilly, please state any relevant convictions.

(Please note that this shall be treated by the Local Authority as confidential. Please also note that your application form shall also be viewed by the police.)

--

STATEMENT

“ I have read and accept the Street Trading Policy of the Council of the Isles of Scilly, ratified in March 2014, and shall operate under these terms and conditions, and all details submitted on this form are accurate”.

Date	
Signature of applicant	

This form, when completed, must be sent to:-

Street Trading Consent
Licensing Department
Council of the Isles of Scilly
Town Hall, St. Mary's
Isles of Scilly, TR21 0LW

OFFICE USE ONLY:

Date Received by Licensing Department	
Amount Paid	
Receipt Number	
Signed by	
Application Decision (after 28 day notice period)	

Charging Structure for Street Trading License Applications

1st April 2016 – 31st March 2017

The Council reserves the right to restrict the number of street trading licenses granted approval in each year to:

Grade A Licences: 4 licenses to prepare, cook and sell hot food on the street.

Grade B Licences: 4 licenses to sell uncooked food or items prepared and cooked elsewhere under the appropriate environmental health regulations (not on the street) or distribute items that are not edible.

12 month Grade A license: £1126.00

12 month Grade A renewal: £900.00

12 month Grade B license: £422.50

12 month Grade B renewal: £337.50

A renewal will only be accepted if the trader actually traded in the previous year. Gaps of one or more years are not acceptable.