



COUNCIL OF THE ISLES OF SCILLY

Commercial Waste Sack Request Form 2018/19

This form should be completed by Commercial Waste Customers (owners/occupiers of properties which are Non-Domestic Rated).

Please complete all the details below and submit the completed form and appropriate payment to the One Stop Shop either in person, by phone, post or internet banking. Payment is required in advance and can be made by cash, credit card, cheque (payable to the 'Council of the Isles of Scilly') or bank transfer (Bank Account Name: Council of the Isles of Scilly - Sort Code: 30 96 56 - Account Number: 00790818 - Reference: WSKS).

COLLECTION/POSTAGE: Sacks can be collected for free from the Town Hall or (up to 24 loose sacks or up to 2 rolls) posted to customers via Royal Mail. Postage costs are listed below. Alternatively, for off-island delivery, the sacks can be dropped off free of charge to St Mary's Quay, with transport to the island on the customer's freight account. Please ensure that you complete all the details requested on this form to ensure that the waste sacks can be dispatched to you promptly.

For any queries please contact infrastructure@scilly.gov.uk or telephone (01720) 424450.

Commercial Waste Sacks:

SIZES AVAILABLE

<u>Large</u> sacks: 18"x29"x39"	£4.20 each (£105.00 for a roll of 25)
<u>Small</u> sacks: 13"x23"x30"	£2.10 each (loose only)

WASTE SACK ORDER DETAILS

	Price	Number	
Roll of 25 large sacks	£105.00	<input type="text"/>	£ <input type="text"/>
Individual large sacks	£4.20	<input type="text"/>	£ <input type="text"/>
Individual small sacks	£2.10	<input type="text"/>	£ <input type="text"/>

Postage & packaging costs:

1-24 sacks £2.50

1 roll £3

2 rolls £6

£

Grand total

£

For **off-island delivery via your own freight account**—please give the boat service & your account number:

PROPERTY DETAILS

Business name

Address

Please tick as applicable:

Food & beverage ☐

Retail ☐

Accommodation ☐

Other ☐

YOUR CONTACT DETAILS

Name

Tel no.

Email

Address (if different to property)

WASTE COLLECTIONS (ST MARY'S ONLY)

Please let us know your preferred collection days

MON TUES WEDS THURS FRI

Please note we can't always guarantee collections on your preferred day

Date received: / /

Amount received: £

Payment method:

Collected Posted

Office Use Only

Database updated:



Waste & Recycling

Privacy Notice

- The Data Controller for the information you provide on any Waste & Recycling service form, is Cornwall Council, New County Hall, Treyew Road, Truro TR1 3AY. Data Protection Registration Number: Z1745294
- Information you provide on any Waste & Recycling Service form is private and confidential, and will be used so that we can:
 - Provide the service that you have requested, at the correct address
 - Ensure that we take the correct payment (if applicable)
 - Notify you if we need to renew your subscription to the service (if applicable)
 - Contact you in case of another query or an issue concerning the service you have requested.
- Forms will be held securely at our premises and/or on our electronic network for a period of up to 12 months after completion. Information will not be transferred outside of the EEA or used for marketing purposes. We will not share information with any other organization unless required to do so by law.
- Under GDPR and the DPA 2018 you have the right to:
 - access information that we hold about you or have it rectified if it's inaccurate or incomplete (but you will need to provide evidence before we can do so)
 - have your information erased where we don't have a legal requirement to retain
 - withdraw your consent for us to hold your information
 - restrict how we process your information, e.g. object to us using your information for marketing or research purposes or in relation to a legal task or in the exercise of an official authority
 - request that a person reviews an automated decision where it has had an adverse effect on you
- If you would like to exercise these rights, please contact the Data Protection Officer (Cornwall Council, County Hall, Treyew, Truro, TR1 3AY Tel: 01872 326424 Email: dpo@cornwall.gov.uk) and request a 'Rights of Access, Rectification and Erasure Request' form.
- If you choose not to provide the personal information we have asked for, we will be unable to provide the service requested.
- Please refer any complaints to us initially so we can try to put things right. However, if you are unhappy with the way we have processed your information or how we have responded to your request to exercise any of your data rights, you can raise your concerns with the Information Commissioner's Office Tel: 0303 123 1113 <https://ico.org.uk/concerns>