



# COUNCIL OF THE ISLES OF SCILLY

## ROLE PROFILE

Role Profile			
Job Title	Casual - Children's Inclusion Worker	Grade (Office Use)	3
Directorate	People and Communities		
Team	Children and Family Services		
Reports to (Job Title)	SEND, Commissioning and Inclusion Officer		
Location	Isles of Scilly	Shift Pattern	As required
DBS check required	Yes, Enhanced DBS check required		

<b>Job Purpose</b>	<ul style="list-style-type: none"> <li>The post holder will support the People and Communities team to ensure the delivery of an integrated, evidence-based wellbeing offer that promotes the welfare of the community and protects the vulnerable from harm. The post holder will contribute to a multi-disciplinary team that delivers positive outcomes in the lives of service users.</li> <li>Undertake a range of inclusion duties in support of the responsibilities of the Children and Family Services Team. The post holder will be responsible for providing support when required, on a one to one or group basis for children and young people with Special Educational Needs and Disabilities (SEND) in accessing mainstream services such as clubs, activities, and holiday club provision, both for Children's Services and private/voluntary sector. This will also generally involve meeting with the child/young person in advance, and attending a meeting with the club/provider, SEND Caseworker or Social Worker, family to make clear the role of Inclusion Worker and how they support the child/young person in practical terms during sessions.</li> <li>Assist in a range of day-to-day duties when required. For example, providing a high standard of care to the children/young people with disabilities/additional needs needing support. Also, to provide one to one support and/or support to a small group of children/young people with disabilities/additional needs at clubs/activities in a variety of</li> </ul>
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	<p>settings, including the child’s home and/or outreach sessions, as well as taking part in structured activities.</p> <ul style="list-style-type: none"> <li>• It may be necessary to accompany or escort children and young people on trips to and from clubs/activities, and/or on trips /activities around the islands.</li> <li>• The post holder will be required to keep records well maintained and up to date of sessions with children/young people. The post holder may on occasion be required to provide brief reports regarding sessions to multi agency meetings in respect of a particular child/young person.</li> </ul>
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<p><b>Autonomy and Accountability</b></p>	<ul style="list-style-type: none"> <li>• The post holder will demonstrate the impact of the work they do. They will be expected to work in a variety of settings.</li> </ul>
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<p><b>Relationships and Communications</b></p>	<ul style="list-style-type: none"> <li>• The post holder will have excellent skills in building trusting relationships with young children and their families.</li> <li>• The post holder will have knowledge of how to share information legally and professionally.</li> </ul>
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<p><b>Management of Resources</b></p>	<ul style="list-style-type: none"> <li>• The post holder has no supervisory responsibilities for other staff.</li> <li>• There are no budgetary responsibilities attached to this post.</li> </ul>
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<p><b>Working Conditions and Demands</b></p>	<ul style="list-style-type: none"> <li>• Work pattern is flexible dependent on service needs. You will have a great deal of energy and enthusiasm to engage with service users and as part of a team, as well as an ability to work on your own</li> </ul>
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<b>Experience, Knowledge and Qualifications</b>	<p><b>Essential</b></p> <ul style="list-style-type: none"> <li>• Experience of working with children and young people with a range of abilities</li> <li>• Knowledge and understanding of best practice, and rules and regulations associated with working safely with children/young people</li> <li>• Have an understanding of the local community and the needs and requirements of children/young people, especially those with disabilities/additional needs</li> <li>• To have or willing to work towards achieving NVQ Level 3 Childcare and Education or BTEC National Diploma in Nursery Nursing or CACHE Diploma or equivalent.</li> <li>• To have or willing to work towards a first aid qualification.</li> <li>• Enthusiastic approach to the activities that they support the children/young people in to encourage the child/young person to achieve their full potential.</li> <li>• Willingness to access relevant training including training which may be required for an individual child in order to support their needs fully</li> </ul> <p><b>Desired</b></p> <ul style="list-style-type: none"> <li>• Knowledge of alternative methods of communication such as British Sign Language, Makaton, and/or PECS would be desirable, and a willingness to learn method(s) of communication, if necessary</li> <li>• Have a basic understanding of the Government's 2014 SEND Reforms system 0 - 25, have full understanding of safeguarding and child protection procedures and safe working practices with children and young people.</li> </ul>
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<b>Corporate Standards</b>	<ul style="list-style-type: none"> <li>• In accordance with Council policies and guidance on information management and security, it is your personal responsibility for data protection, client confidentiality and information governance.</li> <li>• Act at all times in accordance with appropriate legislation and regulations, codes of practice, the provisions of the Council's constitution and its policies and procedures.</li> <li>• Work within the requirements of the Council's Health and Safety policy,</li> </ul>
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	performance standards, safe systems of work and procedures.
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