



COUNCIL OF THE ISLES OF SCILLY

Skip Application 2020/21

This form should be completed by anyone who would like to apply for permission to place a skip on the public highway. Please return the completed form to Infrastructure & Planning at the Town Hall either in hard copy or by email to infrastructure@scilly.gov.uk. You will receive confirmation within 5 working days of your application. Please retain a copy for your records. Please note that this application can take up to 2 months if highway closure is required.

Details of Application		Skip Company/Owner Details	
Name		Name	
Address		Address	
Postcode:		Postcode:	
Telephone No. (daytime)		Telephone No. (daytime)	
Email Address:		Email Address:	
Location Details			
Road/Street Name:			
Town:			
Island:			
Time Details		Skip Details	
Expected Start date of Works:		Length (m):	
Expected Start Time of Works:		Width (m):	
Expected Completion date of Works:		Depth (m):	
Expected Completion time of Works:			
Highway Closure:			
Will the Work Require the Road to be Closed:			
YES	<input type="checkbox"/>		
NO	<input type="checkbox"/>		
If YES please state whether it is a FULL or PARTIAL road Closure:			
FULL	<input type="checkbox"/>		
PARTIAL	<input type="checkbox"/>		
Please note that if a road closure is required (full or partial) a Highway closure form will be required to be submitted along with this application.			



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Application Checklist:

The following must be submitted with this application:

Location Plan	<input type="checkbox"/>
Road Closure Form (if applicable)	<input type="checkbox"/>
Valid Waste Permit from disposal company:	<input type="checkbox"/>

Please note that the fee will only be taken if the works are approved. Do not pay pre application.

Fees & Charges:

Please note that fees will only be taken if the works are approved by the Highway Authority. Do NOT pay pre application.

Applications submitted 10 days before works commencement date:

Up to 7 Days: £15.30

Subsequent weeks: £10.20 (per 7 days)

Misc. Fees:

Rental of Council's Road Signage: £20.00 per day

Highway Road Closure: Please see our website

Signature:

Date:

Declaration: I confirm that the information provided by me on this form is correct. I have read the Terms & Conditions for the use of the Skip on a Public Highway and agree to be bound by them. I give consent for the processing of my data.

Data Protection: The information you provide on any Infrastructure Service form is private and confidential for more information on how you information is protected please visit us on scilly.gov.uk/ or contact us on 01720424450 or infrastructure@scilly.gov.uk

Official Use Only	Date	Initial
Location Plan:		
Waste Permit:		
Approval/Refusal		
Payment made:		



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CONDITIONS

1. The term 'public highway' includes the road and adjacent pavements.
2. Suitable and sufficient warning signs are to be erected in advance of and at the site.
3. Any articles placed on the skip must not overhang the sides of the skip so as to cause danger to pedestrians, cyclists or vehicles.
4. The skip is to be properly lit at night.
5. The granting of permission does not exempt the applicant or his/her contractor from complying with statutory requirements e.g. Road Traffic Act, Health and Safety at Work Act.
6. The applicant must make formal contact with the following agencies to ensure the work does not impede their access, a copy of which must be sent to the infrastructure department. **Police, Fire Brigade, Ambulance Service, H M Coastguard, Road Carrier Services and Waste Management Service.** Where this agreement cannot be reached the Council will assist to find a solution but will be under no obligation to provide alternative arrangements.
7. This permission shall be operative for a specified period and at the end of that period the skip shall be removed from the Highway and the site thereof left in a clean and tidy condition and any damage to the Highway repaired to the satisfaction of the Senior Manager for Infrastructure & Planning or their representative.
8. Reportable incidents or accidents required under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995 (RIDDOR) are notified to the Council or Health and Safety Executive without delay.
9. A copy of your public liability insurance is sent to the Council of the Isles of Scilly's Infrastructure department .