



# Council of the Isles of Scilly

## Temporary Vehicle Permit 2020/2021

This form should be completed by anyone who would like to apply for a Temporary Vehicle Permit to dispose of household/domestic waste at the Porthmellon Waste & Recycling Site using a commercial vehicle (please see vehicle schedule for reference). This permit allows you to dispose of your household waste from your main residential property up to 12 times in a twelve month period, commencing from the date of issue of the Permit.

Please note that disposing of commercial waste as household waste is an offence and may carry significant penalties. You may be asked to complete an Origin of Waste Declaration Form to confirm that the material you are disposing of is Household Waste and is not being disposed of commercially or for profit.

Your Details
Name
Address
Postcode:
Telephone Number:
Email Address:

Please select from the following options:	
I have never had a permit before:	
My previous permit has expired:	
I have used all 12 of the visits on the permit:	
I have changed my vehicle and/or address and need to replace my permit	
I have lost my original permit:	

Existing Permit (If applicable)
Permit Number:
Number of visits used:
Date of issue:

Vehicle Details
Are you the owner of the vehicle? YES <input type="checkbox"/> NO <input type="checkbox"/>
Vehicle Registration Number:
Vehicle make, type, model:
Vehicle Colour:
Legal gross weight:
Trailer size (if applicable):
Business name identified on the vehicle: YES <input type="checkbox"/> NO <input type="checkbox"/>
If yes, please state details:



# Council of the Isles of Scilly

## Temporary Vehicle Permit Application 2020/21

### Fees & Charges for Extra-Ordinary Household Waste

#### Why we charge for these types of waste

The Council doesn't have a statutory duty to dispose of these types of waste for free and most UK local authorities are now applying charges. Therefore, we would prefer to provide a convenient service for members of the public for a charge, rather than not offering this service at all.

Items	Description	Fee
<b>Sale of crushed glass for us as 'hard-core'</b>	<b>Per 1 tonne sack</b>	<b>£18.36</b>
Asbestos (bonded only)	A small domestic roofing sheet is approximately 180cm x 90cm. You will be charged for any item the site staff believes contains asbestos.	£12.24 Per sheet or bag
Plasterboard Products Including Gypsum related products	We can only take plasterboard if it is separate from other materials.	£5.10
Tyres—Motor Vehicle Only—Per piece	We can't take commercial and agricultural vehicle tyres	£4.08
Soil & Rubble Including bricks, breeze blocks, concrete, drainage pipes (ceramic/porcelain), gravel, hard-core, paving slabs, rubble, sand, sanitary ware (ceramic/porcelain toilets, bidets, sinks, shower trays, pipes, etc.), soil, slates/slabs, stones, tarmac, tiles (ceramic, porcelain, floor, roof, wall) and turf		£5.10

#### How do I pay?

A member of staff will record your details and the Infrastructure department will send you an invoice within a month of you dropping your items to site .

**Signature:**

**Print Name:**

**Date:**

**Declaration:** I confirm that the information provided by me on this form is correct. I have read the Terms & Conditions for the use of the Temporary Waste Permit and agree to be bound by them. I give consent for the processing of my data.

**Data Protection:** The information you provide on any Infrastructure Service form is private and confidential for more information on how your details are protected please visit us on [scilly.gov.uk/](http://scilly.gov.uk/) or contact us on 01720 424450 or email [infrastructure@scilly.gov.uk](mailto:infrastructure@scilly.gov.uk)

Official Use Only	Date	Initial
Payment made:		



# Temporary Vehicle Permit Terms and Conditions









## Terms and Conditions for use of a Temporary Vehicle Permit (the “Permit”) to dispose of Household Waste using a commercial vehicle.

The Permit entitles the applicant(s) (“you”) to dispose of your Household Waste up to twelve times in a twelve month period, using a commercial vehicle, commencing from the date of issue of the Permit, at the Porthmellon Waste Site free of charge subject to the following terms and conditions:

1. You may only use the Permit to dispose of Household Waste. This permit is restricted to one vehicle and limited to the permit holder’s main residential property.
2. This permit is non-transferable to any other property or vehicle.
3. Household Waste does **not** include commercial or industrial waste.
4. You may only dispose of Household Waste on Domestic Waste days.
5. Leaving waste outside the gates is considered fly tipping. The Council of the Isles of Scilly reserves the right to investigate and initiate legal proceedings.
6. You must present the Permit to staff on each and every visit for verification and marking. You must comply with site instructions and conditions, as per the Council’s Waste Operating, Access and Waste Acceptance Policy, use which may be notified to you by the Council of the Isles of Scilly operatives at the time of your visit.
7. A Permit is required in respect of the vehicles listed in the attached vehicle schedule.
8. You may be asked to complete an Origin of Waste Declaration Form to confirm that the waste is Household Waste and is not being disposed of commercially or for profit.
9. More than one person in a household may use the Permit provided that each person seeking to do so is named as an applicant and has signed to confirm they have read and will comply with these terms and conditions. Where more than one householder uses the permit you undertake to inform the Council of the Isles of Scilly of the identity of the person in the application form provided.
10. The Permit allows twelve visits per household in a twelve month period from the date of issue of the Permit. On expiry of the twelve month period or, if later, the completion of twelve visits, a new Permit must be obtained.
11. If any of the details you have supplied on the application form change you must inform the Council of the Isles of Scilly Infrastructure Department, Town Hall, St Mary’s, Isles of Scilly TR21 0LW immediately. If your vehicle has changed you must return your Permit and a replacement Permit will be issued. It is not acceptable to amend the Permit yourself. Defacing or amending the permit will invalidate it.
12. The Council of the Isles of Scilly has a policy of zero tolerance to violence, aggression, threatening behavior or harassment toward staff/contractors or other site users. Any incidents will be recorded and investigated.
13. The Council of the Isles of Scilly may record details relating to your visit including the type of waste of which you are disposing. The Council of the Isles of Scilly may use these details for the purposes of preventing or detecting crime and taking enforcement action.
14. The Council of the Isles of Scilly will monitor site usage and reserve the right to investigate any suspected breach of these terms and conditions. Details may be passed on to the relevant enforcement officers and/or third parties in accordance with the Data Protection Act 1998.
15. The Council of the Isles of Scilly reserves the right to cancel your Permit or amend the operation of the Temporary Vehicle Permit scheme at any time.
16. You may be charged for extra-ordinary waste as described in the Council’s Waste Council’s Waste Operating, Access and Waste Acceptance Policy.



# Vehicle Schedule

Vehicle	Allowed on site	Permit Required
Car- including estate cars 	Yes	No
4X4 	Yes	No
4x4 with open back or separate cab 	Yes	Yes
Van under 3.5 tonnes 	Yes	Yes
Van and LGV over 3.5 tonnes 	Yes	Yes
Any van with any trailer 	Yes	Yes
A vehicle with a trailer under 1.22m (4 feet) internal length 	Yes	No
A vehicle with a trailer above 1.22m (4 feet) internal length 	Yes	Yes