



COUNCIL OF THE ISLES OF SCILLY

Skip on the Highway Application 2021/22

This form should be completed by anyone who would like to apply for permission to place a skip on the public highway. Please return the completed form to the Infrastructure department at the Town Hall either in hard copy or by email to infrastructure@scilly.gov.uk. You will receive confirmation within **10 working days** of your application. Please retain a copy for your records .

Please note that this application can take up to 2 months to process if highway closure is required.

Details of Application	Skip Company/Owner Details
Name:	Name:
Address:	Address:
Postcode:	Postcode:
Telephone No. (daytime):	Telephone No. (daytime):
Email Address:	Email Address:

Location Details

Road/Street Name:

Town:

Island:

Time Details

Expected Start date of Works:

Expected Start Time of Works:

Expected Completion date of Works:

Expected Completion time of Works:

Skip Details

Length (m):

Width (m):

Depth (m):

Highway Closure:

Will the Work Require the Road to be Closed:

YES

NO

If YES please state whether it is a FULL or PARTIAL road Closure:

FULL

PARTIAL

Please note that if a road closure is required (full or partial) a Highway closure form will be required to be submitted along with this application. **This can take up to 2 months to process.**



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Application Checklist:

The following must be submitted with this application:

Location Plan	<input type="checkbox"/>
Road Closure Form (if applicable)	<input type="checkbox"/>
Valid Waste Permit from disposal company:	<input type="checkbox"/>

Please note that the fee will only be taken if the works are approved. Do not pay pre application.

Fees & Charges:

Applications **must be submitted at least 10 working days** before works commencement date. Please note that fees will only be taken if the works are approved by the Highway Authority. **DO NOT** pay pre application.

Skip on the Highway up to 7 Days: £19.00

Skip on the Highway for Subsequent Weeks (per 7 days): £13.00

Rental of Council's Road Signage Per Day: £25.00

Highway Road Closure: Please see our website

Signature:

Date:

Declaration: I confirm that the information provided by me on this form is correct. I have read the Terms & Conditions for the use of the Skip on a Public Highway and agree to be bound by them. I give consent for the processing of my data.

Data Protection: The information you provide on any Infrastructure Service form is private and confidential for more information on how you information is protected please visit us on scilly.gov.uk/ or contact us on 01720424450 or infrastructure@scilly.gov.uk

Official Use Only	Date	Initial
Location Plan		
Waste Permit:		
Approval/Refusal		
Payment made		



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CONDITIONS

1. The term 'public highway' includes the road and adjacent pavements.
2. Suitable and sufficient warning signs are to be erected in advance of and at the site.
3. Any articles placed on the skip must not overhang the sides of the skip so as to cause danger to pedestrians, cyclists or vehicles.
4. The skip is to be properly lit at night.
5. The granting of permission does not exempt the applicant or his/her contractor from complying with statutory requirements e.g. Road Traffic Act, Health and Safety at Work Act.
6. The applicant must make formal contact with the following agencies to ensure the work does not impede their access, a copy of which must be sent to the infrastructure department. **Police, Fire Brigade, Ambulance Service, H M Coastguard, Road Carrier Services and Waste Management Service.** Where this agreement cannot be reached the Council will assist to find a solution but will be under no obligation to provide alternative arrangements.
7. This permission shall be operative for a specified period and at the end of that period the skip shall be removed from the Highway and the site thereof left in a clean and tidy condition and any damage to the Highway repaired to the satisfaction of the Senior Manager for Infrastructure & Planning or their representative.
8. Reportable incidents or accidents required under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995 (RIDDOR) are notified to the Council or Health and Safety Executive without delay.