



COUNCIL OF THE ISLES OF SCILLY

Container/Skip on the Highway Application 2023/24

This form should be completed by anyone who would like to apply for permission to place a container on the public Highway. Please return the completed form to environment@scilly.gov.uk, or in hard copy to the Library, Porthcressa. You will receive confirmation within **10 working days** of your application. Please retain a copy for your records .

Please note that this application can take up to 2 months to process if highway closure is required.

Details of Application	Container Company/Owner Details
Name:	Name:
Address:	Address:
Postcode:	Postcode:
Telephone (daytime):	Telephone (daytime):
Email Address:	Email Address:

Location Details
Road/Street Name:
Town:
Island:

Time Details	Container/ Skip Details
Expected Start date of Works:	Length (m):
Expected Start time of Works:	Width (m):
Expected Completion date of Works:	Depth (m):
Expected Completion time of Works:	

Highway Closure:
Will the Work Require the Road to be Closed:
YES NO
If YES please state whether it is a FULL or PARTIAL road Closure:
FULL PARTIAL
Please note that if a road closure is required (full or partial) a Highway closure form will be required to be submitted along with this application. <u>This can take up to 2 months to process.</u>



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Application Checklist:

The following **must** be submitted with this application:

Location Plan

Road Closure Form (if applicable)

Risk Assessment:

Insurance Certificate:

Fees & Charges inc VAT:

Applications **must be submitted at least 10 days** before works commencement date. Please note that fees will only be taken if the works are approved by the Highway Authority. **DO NOT** pay pre application.

Container on Highway for up to 7 Days: £21.00

Container on Highway for subsequent weeks (per 7 days): £14.00

Rental of Council's Road Signage Per Day: £28.00

Highway Road Closure: Please see our website

Failure to apply for highways applications: £60.00
(less that 5 working days notice)
excluding emergency works

Please note:

All fees will be charged according to the listed rates, should the application alter in any way regarding duration, use, time and date etc. it is the applicant's responsibility to inform us of any changes before the work has ended to avoid incorrect invoicing.

Signature:

Date:

Declaration: I confirm that the information provided by me on this form is correct. I have read the Terms & Conditions for the use of the Container on a Public Highway and agree to be bound by them. I give consent for the processing of my data.

Data Protection: The information you provide on any Infrastructure Service form is private and confidential for more information on how you information is protected please visit us on scilly.gov.uk/ or contact us on 01720424450 (voicemail only) or environment@scilly.gov.uk

Official Use Only	Date	Initial
Location Plan		
Insurance Certificate		
Risk Assessment		
Approval/Refusal		
Payment made		



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CONDITIONS

1. The term 'public highway' includes the road and adjacent pavements.
2. Suitable and sufficient warning signs are to be erected in advance of and at the site.
3. Any articles placed in the container must not overhang so as to cause danger to pedestrians, cyclists or vehicles.
4. The container is to be properly lit at night.
5. The granting of permission does not exempt the applicant or his/her contractor from complying with statutory requirements e.g. Road Traffic Act, Health and Safety at Work Act.
6. The applicant must make formal contact with the following agencies to ensure the work does not impede their access. Where this agreement cannot be reached the Council will assist to find a solution but will be under no obligation to provide alternative arrangements.
- Police, Fire Brigade, Ambulance Service, H M Coastguard, Road Carrier, and Waste Management Services.
7. This permission shall be operative for a specified period and at the end of that period the container shall be removed from the Highway and the site thereof left in a clean and tidy condition and any damage to the Highway repaired to the satisfaction of the Senior Manager for Infrastructure & Planning or their representative.
8. All fees will be charged according to the listed rates, should the application alter in any way regarding duration, use, time and date etc. it is the applicant's responsibility to inform us of any changes before the work has ended to avoid incorrect invoicing.
9. Reportable incidents or accidents required under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995 (RIDDOR) are notified to the Council or Health and Safety Executive without delay.