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Chief Executive

Application Process

Your application should include:

* Your current CV setting out career history, current role – responsibilities, achievements *(no more than four sides of A4 in length).* Please also include your contact details.
* A supporting suitability statement explaining how you meet the specification criteria and role profile.
* Contact details of at least TWO referees, one of whom should be your current or most recent employer. Note that we will only approach referees for candidates proceeding to final selection and only with your prior permission.

E-mail to **humanresources@scilly.gov.uk** by midnight on 3 February 2020

## The following timetable sets out the key dates in the recruitment process:

|  |  |
| --- | --- |
| Activity | Date |
| **Closing date for applications**  | midnight 3rd February 2020 |
| **Initial longlist meeting (candidates are not required to attend)** | 11th February 2020 |
| **Preliminary interviews and technical assessment** | 24th February 2020 |
| **Psychometric testing**  | w/c 24th February 2020 |
| **Longlist meeting with Members via telephone/Skype**  | 26th February 2020 |
| **Final Panel on-island interviews** | 17th and 18th March 2020 |
| **Reserve date for on-island interviews (in case of weather delays)** | 25th and 26th March 2020  |
| **Full Council Member Appointment Panel (decision on appointment)**  | 24th March 2020 (30th March 2020 reserve date) |

For a confidential discussion, please contact Tina Blackwell on 01720 424422