



COUNCIL OF THE ISLES OF SCILLY

Planning & Development Department

Town Hall, The Parade, St Mary's, Isles of Scilly, TR21 0LW

☎ 0300 1234 105

✉ planning@scilly.gov.uk

Payments can be made:

- In person at one of our reception points at the:
 - **Carn Gwaval Wellbeing Centre (Gym & Sports Hall)** Mon-Fri 09:00 – 20:00 and Sat/Sun 10:00 to 13:00
 - **Library at Porthcressa** Mon 09:00-18:30, Tue-Fri 09:00-16:30 and Sat 09:30-12:30 (Closed Sundays)
- Over the phone via 0300 1234 105 and press option 5
- Cheques can also be posted to the address above
- by BACS via your online banking

Payment Methods:

- Cheque (made payable to Council of the Isles of Scilly) - in person, by post or accompanying your application
- Cash (up to £250, over this amount by prior arrangement only) – in person only
- Debit/Credit Card – by phone or in person
- BACS – Council of the Isles of Scilly
Account No.: 00790818
Sort Code: 30-96-56

If you do not have a specific application number, please use the references below where necessary, receipt for payment (except for BACS payments) will be emailed to you or sent out with the application acknowledgment letter or the search results:

References:

- PAPP - Planning Applications (including Discharge of Condition applications)
- BREGS - Building Regulations Applications
- LANDSCH - Land Searches
- S106 - Section 106 Planning Obligations
- PPRINT – Large Format Services

Please note that payments can no longer be made in person at the **Town Hall**. Applications can be dropped there in the mail box in the front porch area with a cheque and you can then go to Carn Gwaval or the Library to make payment directly. Applications can also be dropped to these locations but may experience a short delay in reaching the department.

Version 3 – 26.03.2018