



Council of the
ISLES OF SCILLY

Licensing Department
Town
Hall St
Mary's
Isles of
Scilly
TR21
OLW
Tel: 01720 424000
licensing@scilly.gov.uk

APPLICATION FOR A STREET TRADING CONSENT

YOUR APPLICATION TYPE (Please mark 'X')	
New	X
Renewal (please quote existing licence number here.....)	

YOUR DETAILS	
Title	Mrs
Name	Kelly Bromham
Date of Birth	[REDACTED]
Home Address	[REDACTED]
Email Address	[REDACTED]
Mobile number	[REDACTED]
National Insurance No.	[REDACTED]
Are you entitled to work in the UK?	Yes
Please note you will be required to provide proof of entitlement to work in the UK before a Consent is issued. Information regarding documents which demonstrate entitlement to work in the UK is available or contact the Licensing Service for a list of acceptable documents.	

YOUR BUSINESS DETAILS	
Are you a sole trader, business or organisation? (please state)	Private Ltd Company (if this application is successful, I will register for this).
Trading Name (T/A) or Business Name, if different	LollyPops
VAT Number (if applicable)	

YOUR TRADING LOCATION(S)
The location(s) in which I wish to trade is (are):
<p>Porthcressa Grass- adjacent to the library, on the area of the grass on the corner of the Dibble and Grub end of the beach, as indicated on the blue circle on the map below. In previous years there has been a container on this area hiring out sea Kayaks during the summer season.</p> <p>I would like to trade from any of the grass areas adjacent to Porthcressa beach; but ideally on the grassed area as indicated above.</p> <p>If situated on one of the grassed areas I will not be causing any disruption to the main walkways beside Porthcressa beach- nor will I be on any highways.</p> <p>I do hope you will look favourably on this as my intention is to assist the local economy by ensuring that visitors to Porthcressa have access to refreshments whilst enjoying their time on the beach.</p> <p>I know that this venture would be particularly useful for day trippers in the summer who enjoy spending time on Porthcressa. If visitors knew that there was an option for them to stay on the beach, enjoying the sunshine and having access to refreshments, I am in no doubt that this would encourage them to return year after year, as they wouldn't have to worry about bringing a picnic across on the ferry.</p> <p>I know that the local economy relies on tourism and my aim is to give tourists and locals alike, an affordable option to enjoy food and drink in the sunshine, encouraging more people to the area.</p>



YOUR VEHICLE/TRADING UNIT

Please provide a description of vehicle or stall from which you intend to trade; *(please provide a photo or image either insert below or elsewhere in the document)*

Is it mobile or stationary? Does it need to be moved with another vehicle? What type of vehicle will move it? Is it in good condition? We want as much relevant detail as possible.

A converted horsebox- including self-contained water supply and waste water storage.

I am yet to purchase a converted horsebox, as it would be unwise to do so, if I have not yet had confirmation that my application will be approved. Therefore, I have listed below (at the very end of the form) details of the type and design of horsebox which I am currently considering buying, but it would be foolhardy of me to purchase without knowing whether I would have permission to trade. Obviously once I have your decision, I will be able to purchase and give you full details of the trading stand- but for now I do hope that the below examples will suffice.

The horsebox could be stationary if permission was granted for it to remain in position throughout the season. However, I am equally as happy to site the vehicle at the beginning of the day and remove at the end of the day. I would happily supply the matting to ensure that the chance of damage to any grassed areas in the daily siting of the vehicle was minimized. I would be moving the horsebox with my own car- a VW Tiguan. My car is fully taxed and insured and has a valid MOT, it is in good condition. The horsebox I will purchase will also be in very good condition.

Length:	m	Height:	m	Width:	m	Depth:	m
Where will the vehicle or stall be stored when not in use? On private farmland							
Vehicle registration number: [REDACTED] is the registration of my current car- however, I intend on changing my registration plate at the weekend to my private plate which is [REDACTED]							
Tax and insurance details: [REDACTED] policy number with first central.							

OPERATION DAYS / TIMES			
Which times and days do you wish to operate your license? <i>(note that Street Trading is restricted to 6 hours per day, with your last sale at 2000hrs)</i>			
DAY	TIMES	TOTAL HOURS	LOCATION
Monday	10am -4 pm	6	Porthcressa
Tuesday	10am -4 pm	6	Porthcressa
Wednesday	10am -4 pm	6	Porthcressa
Thursday	10am -4 pm	6	Porthcressa
Friday	10am -4 pm	6	Porthcressa
Saturday	10am -4 pm	6	Porthcressa
Sunday	Closed	0	Closed
Please state any seasonal variations in the box below:			
My husband is part of the St Mary's Boatman's association, and I will operate roughly in line with the boating season.			

PRODUCTS / ARTICLES FOR SALE
Please give full details of Products / Articles you propose to offer for sale <i>(note that it will be considered an offence to sell anything other the type of items listed here)</i>

Hot drinks- tea, coffee, hot chocolate

Cold drinks- canned fizzy drinks, juices, slush puppies, milk shakes, water etc.

Ice cream, Ice poles, snacks, crisps, chocolate bars, biscuits etc.

Jacket potatoes with fillings such as beans, cheese, chili

Soup and rolls

Potentially small packs of wet wipes, hand sanitizer, tissues- beach type essentials- small travel sized bottles of sun cream, sun safe lip balms.

I am currently a serving headteacher of a Primary school (ages 2-11, with onsite nursery). My nursery's routine, unannounced, environmental health inspection (food standards agency) was recently passed with flying colours at the highest grading of a 5- FSA- very good. I have completed the necessary training in regard to food preparation and storage etc. for my current role and I have attached my most recent level 2 Food hygiene certificate. Obviously if this application is successful, I would complete more relevant training apt' to this role, including the level 3 managing food hygiene certificate.

If my application is successful, I also intend on becoming a member of the 'Nationwide Caterers Association', assisting in ensuring that I am kept abreast of the latest developments in this area. This is whom I completed my latest level 2 food hygiene certificate with.

Are you intending to sell food or drink?	Yes
Are you intending to cook/prepare hot food onsite	Yes
Are you registered as a food business?	I have copied the environmental health department into this application along with a completed registration form for their approval.

PUBLIC LIABILITY INSURANCE

Do you currently have public liability insurance?

(Minimum sum insured £5 million)

I will purchase if this application is approved.

If YES, please provide a copy.

If NO, please note this can be produced if Consent is approved; you must have public liability insurance prior to trading (please see conditions for details of cover required).

CONVICTIONS	
Do you have any current criminal convictions? (i.e., unspent under the Rehabilitation of Offenders Act 1974).	No
NB: As part of the initial consultation this information will be shared with the Police.	
If YES, please give details, including date of conviction, court, offence and penalty/sentence;	

SUPPORTING DOCUMENTS (Please mark 'X')	
Application form completed and fee paid	X
A passport sized photo (for the ID Card)	x
Map(s) identifying exact trading location(s) (not required for renewals if no change)	x
Photo of vehicle and/or stall	X (proposed)
Proof of £5million Public Liability Insurance (must be produced prior to trading)	
A Basic Food Hygiene Level 2 Certificate (all food handlers)	X attached- the certificate is in my maiden name as I am recently married.
Vehicle Insurance (if applicable)	Policy number detailed above.
A statutory declaration of convictions (if applicable)	

YOUR STATEMENT

YOUR ASSISTANTS

Please note that any assistant who sells goods to the public on your behalf will also be subject to the requirements of the policy with regards to previous offences, their right to work in the UK, and their adherence to the conditions of this consent. If any of your assistants were found to breach your consent conditions this will directly affect your consent.

YOUR PAYMENTS

The relevant Consent Fee must be paid before your application can be processed and is non-refundable. This is why we insist on you approaching us first with a plan before submitting a formal application and making payment. If your application is approved, additional Trading Fees are payable, see charging structure in the policy.

PLEASE NOTE

This form, when completed, must be sent to: licensing@scilly.gov.uk

We will only accept emailed application forms, this provides a record of dates and times that we can substantiate commencement details. If you cannot email us from home then you can take your completed form to the library where it can be scanned and emailed to us by reception when they take your payment.

Your application will be advertised by way of a notice for 28 days, to allow for representations to be received. After the 28-day notice period, you will be informed of a decision within 24 hours. Trading, prior to being properly issued with a consent, is illegal and would likely result in the immediate termination of your license.

I hereby make application for the grant of a Street Trading Consent in accordance with Section 3 and Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982 and having read, understood and accepted the Street Trading Policy of the Council of the Isles of Scilly, I shall operate under these terms and conditions and all the details I have submitted on this form are accurate.

Date	10.3.25
Signature of applicant	K Bromham

PRIVACY NOTICE

How we will use the information about you? The Council has a general discretion to grant street trading consent. We will use the information to consider if a licence can be issued, renewed or remain in force. We may use your contact details to provide you with information or to ask your views on certain matters. This could include for example: - Changes in law, policy, or procedures. Provision of training & seminars. Seeking views on customer satisfaction.

Who else will we share your information with? We will use your information in relation to your application and any consent issued.

This may include checks with internal and external partners as follows: -

Devon and Cornwall Police

The Council's;

Highways Department

Planning Department

Environmental Health

Trading Standards

Fire and Rescue Department

Licensing Committee

Harbour Authority

Legal Team

The Council of the Isles of Scilly is under a duty to protect the public funds it administers. To this end we may use the information you have provided on this form for the prevention and detection of fraud. We may share your information with bodies who audit or administer public funds. This would include the Police and the Department for Work and Pensions.

Information is also provided to Government Cabinet Office under its National Fraud Initiative.

Safeguards. Your data will need to be held within The Council of the Isles of Scilly secure network and premise. It will not be processed outside of the UK, the EEA. Access to your information will only be made to authorised members of staff. Staff must process it for the purposes outlined in this privacy notice.

How long will we keep this information for? Your information will need to be kept for 3 years. This is from the date you last accessed the service, or, for 3 years after any licence issued ceases to have effect.

What are my data rights? Your personal information belongs to you and you have the right to:

- be informed of how we will process it
- request a copy of what we hold about you (in a commonly used electronic format if you wish). If you provided this to us electronically for automated processing, we would return it in the same way)
- have it amended if it's incorrect or incomplete
- have it deleted (where we do not have a legal requirement to retain it)
- withdraw your consent if you no longer wish us to process
- restrict how we process it
- object to us using it for marketing or research purposes
- object to us using it in relation to a legal task or in the exercise of an official authority
- request that a person reviews an automated decision where it has had an adverse effect on you

How do I exercise these rights?

If you would like to access any of the information we hold about you or have concerns regarding the way we have processed your information, please contact: -

Simon Mansell, Data Protection Officer, Council of the Isles of Scilly, Town Hall, St Marys, Isles of Scilly, TR21 0LW

Tel: 0300 1234 105

Email: LIA.MUSTO-SHINTON@scilly.gov.uk

I don't agree with something

We would prefer any complaints to be made to us initially so that we have the opportunity to see if we can put things right. However, if you are unhappy with the way we have processed your information or how we have responded to your request to exercise any of your rights in relation to your data, you can raise your concerns directly with the Information Commissioner's Office: Tel No. 0303 123 1113 or <https://ico.org.uk/concerns/>