

Policy for Tendering Process for Fixed Position Trading

The Council proposes to offer for tender the following site(s):

- A position at the rear of the Town Hall, marked out for use of the successful tenderer only.

On a 4th December 2019 (www.scilly.gov.uk) the Council will commence a tendering process for the site(s) listed above.

1. The licence to use a site will be for 3 (three) calendar years commencing on 1 April and ending on 31 March in any year.
2. The applicant will complete the application form and return it to the Authority within 2 weeks of the advertisement appearing on the website and being advertised in the Town Hall notice board and off Island Post Offices.
3. In all cases a minimum price acceptable to the Authority will be stated. Tenders made under that value will not be considered.
4. The Authority will consider all the applications on their merit and will not necessarily accept the highest price offered for the site.
5. A response will be given within two weeks of the closure date.

Invitation to Tender

A document, the INVITATION TO TENDER, will be available to the public which sets out the Council's position in the event that certain circumstances prevail. This document, together with the application form and any other relevant documents must be signed and returned to the Licensing Section, Town Hall, St Mary's, Isles of Scilly TR21 0LW

Selection of Successful Tender

A panel consisting of Councillors from the Licensing Committee will meet to determine the successful tenderer, supported by advice from the Officer responsible for Licensing and the Council's Licensing Adviser.

Reasons for the selection of one tenderer over another will not be provided.

Assistance with the Tendering process:

The Council will give such assistance with the tendering process as it can. Officers' advice is given on an individual basis and has no standing in law. Please refer to your own legal adviser to ensure the advice you receive has legal standing.