



Pre-Submission Draft Local Plan 2015 – 2030

Public Consultation Document - Consultation Response Form

The Draft Local Plan 2015-2030 is now open for public consultation and we would like to hear from as many residents and friends of the Isles of Scilly as possible. The public consultation will run for 6 weeks from:

Friday 2nd August through to Friday 13th September 2019

Please complete the response form below (electronically or on paper) and return to the Council as the address given below no later than 5pm on Friday 13th September 2019. If completing electronically the comments boxes will expand to fit the text.

How to use this form

This comment form is split into two parts. **Part A** is used to provide your details and **Part B** is used to provide your individual comments.

Part A of the form should be completed in full. Only a single copy of Part A needs to be completed irrespective of the number of comments that you wish to make. If you are an agent providing comments on behalf of a third party, please provide the details of the third party under Your Details and those for yourself under Agent Details. Please note that the anonymous comments cannot be accepted.

Part B for the form should be completed to provide your comments. Please complete a **separate copy of Part B form for each individual representation or comment** that you wish to make.

Pre-Submission Draft Local Plan 2015 – 2030 – RESPONSE FORM

Part A – About You

The information you provide in part A will not be published.

	Your Details	Agent Details (if applicable)
Title		
First Name		
Last Name		
Job Title (if applicable)		
Organisation (if applicable)		
Address Line 1		
Address Line 2		
Address Line 3		
Address Line 4		
Postcode		
Email		

Please state the number of PART B forms you are attaching



Privacy Notice

Under the General Data Protection Regulations (GDPR), the Council of the Isles of Scilly has a mandatory obligation to explain its Privacy Policy under a Privacy Notice of 'what', 'how', 'where', 'why' and 'when' we processes your personal data.

Who will control my data?

The Data Controller for all the information you provide on this form is the Council of the Isles of Scilly, Town Hall, St Mary's Isles of Scilly TR21 0LW. Data Protection Registration Number: Z5715100

There is something I do not understand

If you need help or have any questions in order to make your representation please contact the planning department on 01720 424455 or email planning@scilly.gov.uk

What will my information be used for?

All representations received regarding the consultation on the draft Local Plan will be processed in accordance with the Town & Country Planning Act 1990. Your information will be used by the Isles of Scilly Council staff to inform the adoption of a new local plan.

Who else will we share your information with?

All comments and representations will be recorded at the Council Offices on St Mary's. All representations made in relation to this consultation will be published in an anonymised format on the Council's Planning webpages: <http://www.scilly.gov.uk/planning-development/local-plan-review> and will be sent to the Planning Inspector to inform the Public Examination process of the Local Plan, ahead of adoption.

How will my data be held?

Your data will be held within the Council of the Isles of Scilly secure network and premises and will not be processed outside of the EEA. Access to your information will only be made to authorised members of staff who are required to process it for the purposes outlined in this privacy notice.

How long will you keep this information for?

We will hold your person details for a period of 2 years following adoption of the local plan. Consultation responses, in an anonymised format, may be held for a longer period, to inform local plan review.

What are my data rights?

- Your personal information belongs to you and you have the right to:
- be informed of how we will process it;
- request a copy of what we hold about you and in commonly used electronic format if you wish (if you provided this to us electronically for automated processing, we will return it in the same way);
- have it amended if it's incorrect or incomplete;
- have it deleted (where we do not have a legal requirement to retain it);
- withdraw your consent if you no longer wish us to process;
- restrict how we process it;
- object to us using it for marketing or research purposes;
- object to us using it in relation to a legal task or in the exercise of an official authority;
- request that a person reviews an automated decision where it has had an adverse effect on you.

How do I exercise these rights?



If you would like to access any of the information we hold about you or have concerns regarding the way we have processed your information, please contact (quoting this form: **2019 Public Consultation: Isles of Scilly Local Plan 2015-2030**):

Simon Mansell
Data Protection Officer Council of the Isles of Scilly
C/O Information Governance
4th Floor, North Wing
County Hall
Truro
TR1 3AY
Tel: 01872 326424 Email: dpo@cornwall.gov.uk

I don't agree with something

We would prefer any complaints to be made to us initially at the Planning Department, Town Hall, The Parade, St Mary's, Isles of Scilly TR21 0NL so that we have the opportunity to see if we can put things right. However, if you are unhappy with the way we have processed your information or how we have responded to your request to exercise any of your rights in relation to your data, you can raise your concerns direct with the Information Commissioner's Office Tel No. 0303 123 1113 <https://ico.org.uk/concerns/>

By ticking the box below you consent to your personal details being processing by the Isles of Scilly Council for the purposes of Local Plan consultation. We will only contact you to communicate in relation to the Isles of Scilly Local Plan process (2015-2030) and your details will not be placed in the public domain or transferred to anybody or company outside of the council and the Planning Inspectorate (for the purposes of Public Examination), without your permission.

I agree to my personal details being shared and used as set out above.



Part B Commenting on the Local Plan

The information you provide in part B here will be published anonymously

Please use a separate copy of the Part B form for each individual representation or comment that you wish to make. You must also complete and attach one copy of Part A of this form.

1. Your details (please ensure these are the same as those provided in Part A)	
Name:	Organisation (if applicable):

2. To which part of the Local Plan does this representation relate?	
Paragraph No or Policy No	
Policies Map Name/No	

3a. Do you consider this paragraph or policy of the Local Plan to be:		
Please refer to guidance note at: http://www.scilly.gov.uk/local-plan-consultation-Aug2019 for an explanation of these terms.		
	Yes	No
Legally compliant		
Complies with the duty to co-operate		
Sound		

3b. If you think this paragraph or policy of the Plan is not sound, this is because:	
It is not justified	
It is not effective	
It is not positively prepared	
It is not consistent with national policy	

4. Your comments
Please give details of why you consider this part of the Local Plan is not legally compliant, is unsound or does not comply with the duty to co-operate. Alternatively, if you wish to support any of these aspects please provide details. Please be as precise as possible. Continue on additional paper if necessary. <input type="checkbox"/> Tick if Extra Sheets added.

End of Form