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**Isles Of Scilly Culture Centre and Museum  
Methodology and Logistic Plan**

# METHODOLOGY

The following is the Methodology in conjunction with the Site Logistic Plan and Highways Plan as highlighted below:

- Stepnell Construction will have a full time Project Manager on site. The Project Manager will be responsible for all the site activities, including Site Construction and Ecological Liaison Officer.
- The site boundary and works will be confined to the boundary fence as highlighted on the Site Logistic Plan. As a minimum, and to comply with the HSE, all relevant site signage will be displayed clearly, and in prominent positions on the site hoarding.
- The site operating times will be between 08.00 and 18.00 Monday to Saturday; no works will be permitted outside of these hours.
- Limited construction traffic will be entering or exiting the site, all traffic entering or entering the site will be overseen and escorted by a banksman.
- All site traffic will be made aware of the “Highway Restrictions” around the site and as highlighted within this document.
- As per the site logistic plan, there is a designated waste storage area where all waste arising from the works will be stored ready for collection.
- All waste will be removed from site by a licenced waste disposal contractor.
- There will be specific skips allocated for specific waste such as; general waste, timber waste, plasterboard and canteen waste.
- In conjunction with, and to comply with current HSE regulations, dust suppression units will be used with all relevant plant and machinery creating dust.
- Vacuum cleaners will be used in preference to brooms and/or brushes.
- In conjunction with and to comply with current HSE regulations noise suppression measures will be in place to ensure plant and machinery comply with current HSE regulations and where applicable, additional methods will be set in place such as acoustic fencing and ear protection. The site management will monitor noise arising from construction activities.
- As highlighted within the Site Logistic Plan, the site welfare and office setup will consist of a Site Office, Site Canteen, Site Drying Room and Site WC, these units will be cleaned on a daily basis by a full time member of staff.
- All site staff, site operatives and site visitors will be required to sign in and out using the BioSite Biometric access control that will be located within the site office.
- First Aid and eyewash facilities will be located within the site office.
- As highlighted on the Site Logistic Plan, the site emergency muster point will be located by the site gate.
- Information regarding potential damaging construction activities and physical measures and sensitive working practices will be covered within the CPP that will be issued prior to the Construction Phase.
- The site management is aware of all biodiversity and ecologists needs, this information will be passed onto all site operatives and all necessary requirements will be programmed into the works to allow for full compliance with the relevant ecologists.
- All site materials stored on site will be held within the site storage units as highlighted on the site logistic plan.

# PROPOSED SITE SET-UP

Handrail to be installed

Scaffold line incorporating site hoarding

Party wall scaffold

Site Hoarding and Road Closure

Scaffold line

Welfare Unit

Site hoarding line leaving 1500mm for pedestrian path & Access. First floor handrail to be installed

Welfare Units placed as not to block neighbouring light. Welfare units to be connected to the existing foul drain below

Site storage

Lower level entrance into building

Site Entrance

Site Office to be placed to allow working access between office and building

Site hoarding line. Single lane road closure

Site Emergency muster point

Pedestrian Barriers

Pedestrian Diversion around site

Solid site hoarding to prevent neighbouring access into the site

Site Hoarding. Hoarding to be placed to give free 3000mm access for fire engines

Fire Curtain around Recycling area if 6 meter clearance can not be achieved

Skips and recycling area

Emergency muster point

Site lockable entrance gates; gates to be placed to follow existing car parking white lines

Refuelling and spill kit area

Welfare Unit

All outbuildings to be demolished to form site compound. Shed to be relocated

# TRAFFIC MANAGEMENT PLAN FOR HIGHWAYS

No Right Turn Sign

Road Ahead Closed Sign  
pedestrian access only

No Entry Sign

Warning lights on hoarding

Pedestrian warning sign  
pavement is closed

Warning lights on hoarding

Pedestrian Access

Warning lights on hoarding



Diverted traffic

Diverted traffic to Church Street

No Left Turn Sign

One Way Traffic

Pedestrian Crossing

Warning Pedestrian Crossing

Warning lights on hoarding



Lower level entrance into building

Site Entrance

STP

STP

STP

STP

STP