

## **SITE WASTE MANAGEMENT PLAN (SWMP)**

**Works description:** This project involves:

- Removal of existing roof slates and dormer windows
- Construction of new front and rear dormer windows
- Laying of roof slates

**Site address:** High Steps, St Mary's, Isles of Scilly TR21 0JH

**Anticipated Project start date:** Autumn 2025

**Estimated duration:** 6 weeks (To be confirmed by contractor)

**Client:** Steve Cows, High Steps, St Mary's, Isles of Scilly TR21 0JH

The client will instruct the contractor to responsibly dispose of waste in accordance with the Duty of Care Act 1990.

**Principal contractor:** TBA

The Principal Contractor is responsible for management of waste

**Third Party Waste Handler:** To be identified by the Principal Contractor

The selected waste handler will be required to demonstrate with documentation their current licence to handle, transport, recycle and dispose of waste.

### **Waste minimisation:**

Best practice initiatives will be used to minimise waste, this to include:

- Follow waste management controls
- Minimise waste creation, and maximise reuse and recycling of waste materials
- Reuse of surplus and waste materials on site where feasible
- Manage waste as close as possible to site
- All contractors and subcontractors to be required to follow suitable waste management practices

Measures to reduce the quantity of waste produced by the project include:

- Glazing units will be offered locally for reuse
- Recoverable and recyclable materials will be removed from site for processing and waste will be shipped to the mainland for onward processing at a licenced facility.

### **Site Waste Coordinator Responsibilities:**

The Principal Contractor will act as or appoint a Site Waste Coordinator (SWC), responsible for implementing the SWMP on-site. Key duties include:

- Managing waste on-site in accordance with the SWMP.
- Ensuring appropriate segregation of waste and making arrangements for its removal.

- Ensuring staff and subcontractors are aware of their responsibilities regarding the SWMP.
- Acting as the main point of contact for staff, contractors, and waste contractors regarding SWMP and waste management issues.
- Maintaining accurate records and documentation, including waste transfer documentation.

#### **Contractor Responsibilities:**

- All contractor staff working on-site must follow SWMP's principles concerning waste movement and segregation.
- Contractors must ensure that:
  - Waste is properly segregated and moved according to the SWMP.
  - operatives are informed of the requirements and responsibilities .
  - Waste is handled in compliance with the Duty of Care and that records are submitted to the Site Waste Coordinator.

#### **Waste Contractors:**

- Waste contractors will be listed by the Site Waste Coordinator, including contact details.
- Responsibilities include:
  - Ensuring compliance with Duty of Care obligations.
  - Providing required waste transfer documentation to the Site Waste Coordinator.
  - Ensuring waste treatment facilities are licensed.
  - Transporting waste to licensed waste management facilities.
  - Providing suitable containers for the segregation and collection of waste.

#### **Waste Management on Site:**

- The Principal Contractor to ensure materials designated for reuse or recycling are segregated for transport and placed in designated containers.
  - Collection and segregation areas, along with the materials to be collected, to be noted.
  - Waste that can be reused or recycled to be segregated by staff and subcontractors.
  - Waste contamination will be regularly monitored.
  - Waste to be moved to the appropriate designated areas, which, where possible, will be locked at the end of each day.
  - Any issues with waste segregation arrangements should be reported to the Site Waste Coordinator.

#### **Training:**

- The Principal Contractor is responsible for implementing training on the SWMP.
- The Site Waste Coordinator will ensure that all contractors' staff and operatives receive the necessary training for SWMP implementation.
- Training details must be recorded.

#### **Measuring and Monitoring:**

The Site Waste Coordinator is responsible for ongoing monitoring throughout the project. This includes:

- Estimating the amount of waste generated.
- Tracking and summarizing the actual waste generated.
- Ensuring that waste carrier records are accurately documented.

### **Waste Type, Estimated Quantum and Destination**

The Site Waste Manager will determine which authorised waste centre and skip operator will be selected.

By default, this will be the Council's Commercial waste sorting and recycling centre at Porthmellon, St Marys.

The anticipated waste would be disposed of in the equivalent of one sorted 8 yard skip. This likely will amount to around 4 tonnes of material, including sorted for recycling as follows

Timber	- ~34 linear m to be mostly reused on site, some residual waste
uPVC Windows x 2	- offer locally for recycling, or recycle at Porthmellon
Tiles	- ~250kg for reuse and ~375kg from damage and new wastage for recycling
Insulation	- reuse on site, some residual waste
Plasterboard	- around 20 sheets, some reuse on site, up to
Residual waste	- to be disposed of as commercial landfill or incinerator waste at the recycling centre
Asbestos	- none anticipated, however where found the Site Waste Manager will be notified and appropriate removal procedures will apply.