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Proposed Materials and Site Waste Management Plan


Colossus
2 Pilots Retreat, St Mary's
Isles of Scilly TR21 0PN

Prepared on Behalf of: Michael and Debra Rigby

Project: 18039
Date: 8 May 2025

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1. PROPOSED MATERIALS

1.1 The proposed materials for this project are as follows:

- Replacement windows and patio door: white uPVC to match existing window profiles
- Red Western Cedar shiplap board cladding to half gables (or alternative of similar quality, depending on availability)
- Timber deck (Travis Perkins treated timber boarding, framing, posts and handrails)

1.2 The main supplier for the project is anticipated to be:

- Travis Perkins, Unit 18 Poniu Road, Long Rook Industrial Estate, Penzance, TR20 8HX

2. SITE WASTE MANAGEMENT PLAN (SWMP)

Works description: This project involves:

- Removal and replacement of existing windows and door
- Internal works to rearrange partition wall and door
- Construction of new decking
- Installation of half-gable cladding

Site address: Colossus, 2 Pilot's Retreat, Isles of Scilly

Anticipated Project start date: TBA, potentially Autumn 2025

Estimated duration: 4 weeks (To be confirmed by contractor)

Client: Mike and Debra Rigby, Colossus, 2 Pilot's Retreat, St Mary's, Isles of Scilly
The client will instruct the contractor to responsibly dispose of waste in accordance with the Duty of Care Act 1990.

Principal contractor: TBA
The Principal Contractor is responsible for management of waste

Third Party Waste Handler: To be identified by the Principal Contractor
The selected waste handler will be required to demonstrate with documentation their current licence to handle, transport, recycle and dispose of waste.

Waste minimisation:

Best practice initiatives will be used to minimise waste, this to include:

- Follow waste management controls
- Minimise waste creation, and maximise reuse and recycling of waste materials
- Reuse of surplus and waste materials on site where feasible
- Manage waste as close as possible to site
- All contractors and subcontractors to be required to follow suitable waste management practices

Measures to reduce the quantity of waste produced by the project include:

- Glazing units will be offered for sale locally for reuse
- Recoverable and recyclable materials will be reused on site or removed from site for processing at a licenced facility.

Site Waste Coordinator Responsibilities:

The Principal Contractor will act as or appoint a Site Waste Coordinator (SWC), responsible for implementing the SWMP on-site. Key duties include:

- Managing waste on-site in accordance with the SWMP.
- Ensuring appropriate segregation of waste and making arrangements for its removal.
- Ensuring staff and subcontractors are aware of their responsibilities regarding the SWMP.
- Acting as the main point of contact for staff, contractors, and waste contractors regarding SWMP and waste management issues.
- Maintaining accurate records and documentation, including waste transfer documentation.

Contractor Responsibilities:

- All contractor staff working on-site must follow SWMP's principles concerning waste movement and segregation.
- Contractors must ensure that:
 - Waste is properly segregated and moved according to the SWMP.
 - Operatives are informed of the requirements and responsibilities.
 - Waste is handled in compliance with the Duty of Care and that records are submitted to the Site Waste Coordinator.

Waste Contractors:

- Waste contractors will be listed by the Site Waste Coordinator, including contact details.
- Responsibilities include:
 - Ensuring compliance with Duty of Care obligations.
 - Providing required waste transfer documentation to the Site Waste Coordinator.
 - Ensuring waste treatment facilities are licensed.
 - Transporting waste to licensed waste management facilities.
 - Providing suitable containers for the segregation and collection of waste.

Waste Management on Site:

- The Principal Contractor to ensure materials designated for reuse or recycling are segregated for transport and placed in designated containers.
 - Collection and segregation areas, along with the materials to be collected, to be noted.
 - Waste that can be reused or recycled to be segregated by staff and subcontractors.
 - Waste contamination will be regularly monitored.
 - Waste to be moved to the appropriate designated areas, which, where possible, will be locked at the end of each day.
 - Any issues with waste segregation arrangements should be reported to the Site Waste Coordinator.

Training:

- The Principal Contractor is responsible for implementing training on the SWMP.
- The Site Waste Coordinator will ensure that all contractors' staff and operatives receive the necessary training for SWMP implementation.
- Training details must be recorded.

Measuring and Monitoring:

The Site Waste Coordinator is responsible for ongoing monitoring throughout the project. This includes:

- Estimating the amount of waste generated.
- Tracking and summarizing the actual waste generated.
- Ensuring that waste carrier records are accurately documented.

Waste Type, Estimated Quantum and Destination

The Site Waste Manager will determine which authorised waste centre and skip operator will be selected.


By default, this will be the Council's Commercial waste sorting and recycling centre at Porthmellon, St Marys.


The anticipated waste would be disposed of in the equivalent of one sorted 6 yard skip. This likely will amount to around 1.5-2 tons of material, including sorted for recycling as follows

Timber	- to be mostly reused on site, some residual waste from deck to be sorted for recycling
uPVC Windows x 3	- offer locally for recycling, or recycle at Porthmellon
Insulation	- reuse on site, some residual waste
Plasterboard	- some reuse on site, some residual waste
Residual waste	- to be disposed of as commercial landfill or incinerator waste at the recycling centre
Asbestos	- none anticipated, however where found the Site Waste Manager will be notified and appropriate removal procedures will apply.



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